

Book Club Refund / Replacement Form

Scholastic Guarantee: All items come with a full guarantee of satisfaction. If for any reason an item is found to be unsatisfactory, please return it to Scholastic within 1 month of purchase and a full refund will be arranged.

Customer Code: _____ **School Name:** _____

School Address: _____

Book Club Organiser Name: _____ **Telephone:** _____

Reason for Return: Damaged Faulty Wrong item

Unsuitable Other: _____

Refund Details

Details of Item/s Returned:

Office Use	Issue #	Club	Title	Item #	Qty	Value
						\$
						\$
						\$
Total Value of Refund Required:						

Cheque/Money Order payable to: _____

Address (if other than school): _____

Replacement Details

Details of Item/s Returned:

Office Use	Issue #	Club	Title	Item #	Qty	Value
						\$
						\$
						\$
Total Value of Items Returned:						

Office Use	Issue #	Club	Title	Item #	Qty	Value
						\$
						\$
						\$
Total Value of Replacements Required:						

If value of items returned exceeds value of replacements required, **refund due:** \$ _____

If value of replacements required exceeds value of items returned, **extra payment due:** \$ _____

For most rapid fulfilment of your orders, please do not include orders or payments with returns. Returns are not processed with the same priority as orders and payments, and including orders with returned items can significantly delay processing.

Office use only:

Authorised by:.....Date Received:.....Date Completed:.....